



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas



## DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City

August 12, 2015

### DIVISION MEMORANDUM

No. 492 s.2015

#### DIVISION ORIENTATION ON THE ADMINISTRATION OF NATIONAL CAREER ASSESSMENT EXAMINATION (NCAE) FOR THE SCHOOL YEAR 2015-2016

**TO Assistant Superintendent  
Division Supervisors/Coordinators  
Secondary School Heads  
Heads, Private Secondary Schools**

1. Pursuant to DepEd Memorandum No. 75 s. 2015 dated July 16, 2015, the Department of Education (DepEd), through the National Education Testing and Research Center (NETRC) with the assistance of schools divisions and public and private secondary school personnel, shall administer the **School Year (SY) 2015 – 2016 National Career Assessment Examination (NCAE) to Grade 9 students on August 26, 2015 (Wednesday)** in all public high schools and in private secondary schools with DepEd permit to operate or government recognition as indicated in Enclosure Nos. 1 and 2, Paragraph 6 of DepEd Order No. 9 s. 2015 entitled School Calendar for School Year (SY) 2015 -2016.

2. In connection to this, this Office will conduct an **Orientation on the Administration of the National Career Assessment Examination (NCAE) School Year (SY) 2015 - 2016 on August 20 , 2015 at DepEd Ecotech Center, Pavillon, Sudlon, Lahug, Cebu City** which will start at 8:00 o' clock in the morning to 5:00 o'clock in the afternoon.

3. Participants to this orientation are the secondary school heads who will serve as Chief Examiners during the administration of the said examination. Likewise, school heads will conduct orientation to their teachers in their schools who will serve as Room Examiners.

4. The List Of Room Examiners shall be submitted on or before August 20, 2015.

5. Lunch and snacks will be served to the participants during the orientation, chargeable against **NETRC Funds** subject to its availability and the usual accounting and auditing rules and regulations.
6. This Memorandum shall serve as Authority to Travel to participants.
7. Immediate and wide dissemination of this Memorandum is desired.

  
**ARDEN D. MONISIT, Ed. D.**  
Schools Division Superintendent 